Form Date 20230601		
DATE RECEIVED:	MUNIS NO.:	FILE APPLICATION NO.:



REZONING, CODE AMENDMENT & WAIVER REQUEST APPLICATION

Project Name:			
Property Location:			
rroperty Location.		(Address and PIN)	
Application Category (check	cone):	Application Class (check one):	
Code Text Amendment		□ Zoning Ordinance □ SALDO □ Code or Policy Adoption Request □ Other	Code Section Affected:
Zoning Map Amendmen	it	Zoning Map Overlay District	From: To: Type:
☐ Waiver Requests		SALDO Review Process (Non-Residential SALDO Review Process (Residential) Other	SALDO Section 312-48 Applies Use SALDO Section 312-12(b) for Plan Drawing Requirements. List any desired waivers or deferrals of sections within SALDO Section 312-12(b) or SALDO Articles V and VI in your Waiver Request Letter.
Substantive Validity Cha	allenge		
Zoning Officer Prelimina	ry Opinion		
PROPERTY OWNER INFO	RMATION:	(If a Corporation, list Corporation's name, address,	, and two officers.)
Name:			
Address:			
Telephone:	Fax:	Email:	
APPLICANT INFORMATION	ON: (If a Cor	poration, list Corporation's name, address, and two of	ficers.)
Owner (same as above)	☐ Cont	ract	Authorized Agent
Name:			
Address:			
		Email:	
☐ Engineer ☐	Surveyor	ORT INFORMATION (if applicable): ☐ Attorney ☐ Othe	er:
Address:			
		Email:	
•		ORT INFORMATION (if applicable):	
	Surveyor	, ,,	er:
Name:			
Telephone:	Fax:		

MINIMUM SUBMISSION REQUIREMENTS / CHECKLIST:

ALL SUBMISSION REQUIREMENTS MUST BE MET TO BE A COMPLETED SUBMISSION

ZONING MAP AMENDMENT / REZONING REQUEST	REQUEST TO WAIVE SALDO REVIEW PROCESS:
Completed and Signed Application Form	Completed and Signed Application Form
Letter of Title Certifying Owner of Record as of Date of Application Petition Narrative, Proposed Draft Ordinance (if available), and Supporting	Project Narrative: scope of work, land use, existing and proposed impervious surface, water and sewer usage and disposal, anticipated traffic impacts, outside agency approval requirements
Documentation Ten (10) Rezoning Plans on paper, One (1) in PDF, Drawn to Scale and Sealed by a Licensed Surveyor to show at a minimum: Area to be rezoned and property lines Proposed and existing zoning designation of the area to be rezoned Existing and Proposed zoning district boundaries Existing zoning of surrounding areas Signed Escrow and Reimbursement Agreement Completed W-9 Form to Establish Escrow Completed Required Escrow Account Opening Information	Waiver Request Letter: Include Sections within SALDO Section 312-12(b) or SALDO Articles V and VI to be waived/deferred, and justifications for each request
CODE TEXT AMENDMENT:	Completed Required Escrow Account
Completed and Signed Application Form	Opening Information
Petition Narrative, Proposed Draft Ordinance (if available), and Supporting Documentation Signed Escrow and Reimbursement Agreement Completed W-9 Form to Establish Escrow Completed Required Escrow Account Opening Information	SUBSTANTIVE VALIDITY CHALLENGE Completed and Signed Application Form Petition Narrative and Supporting Documentation Signed Escrow and Reimbursement Agreement Completed W-9 Form to Establish Escrow Completed Required Escrow Account Opening Information
ZONING OFFICER PRELIMINARY OPINION	- In
ZONING OFFICER PRELIMINARY OPINION Completed and Signed Application Form	
Plans and other materials describing the pro	ent
LIST OF SUPPLEMENT MATERIAL SUBMITTED W	
A)	C)
P)	D)

FEE SCHEDULE AND ESCROW REQUIREMENTS:

Application Category	Application Fee	Escrow Amount
Code/Zoning Text Amendment Request	Initial Application \$750 Resubmission* \$600	\$2,500
Code or Policy Adoption Request	\$500	\$2,500
Rezoning/Zoning Map Amendment Request	Initial Application \$750 Resubmission* \$600	\$4,000
SALDO Review Process Waiver Request (Non-Residential)	\$750	\$6,000
SALDO Review Process Waiver Request (Residential)	\$600	\$2,500
All Other Waiver Requests	\$500	Discretionary
Substantive Validity Challenge	\$750	\$3,000
Zoning Officer Preliminary Opinion	\$250	

■ APPLICATION FEE: Ş	Check No.	\$	Check No
☐ RESUBMISSION FEE*: \$	Check No.	<u></u>	
SIGNATURES:			
The undersigned represents that to the complete.	he best of his knowledg	ge and belief, all the above state	ements are true, correct and
The undersigned further represents public improvements and facilities as and completed, or acceptable securit cost of construction thereof, prior to	shown on the Land Dev y shall be posted with t	elopment Plans (if applicable), are he Municipality in sufficient am	to be improved, constructed to be improved, constructed to cover full estimated
The applicant and/or authorized age hearing the Commission holds on the	•	present the application to th	e Commission at any public
Circulations of Applicant	Drint	ed Name	
Signature of Applicant	FIIII	eu Name	Date
COPYRIGHTED MATERIALS STA and does in fact provide permission (including plans) submitted as part o	ATEMENT: The application to the Township to f this application and we lect. Such permission is	ant warrants that he/she/it has publish, use, and/or distribute hich may be provided at any t s required for the purpose of p	the right to grant permission e any copyrighted materials ime to the Township for the providing information to the
COPYRIGHTED MATERIALS STA and does in fact provide permission (including plans) submitted as part o approval and completion of the proj	ATEMENT: The application to the Township to f this application and we lect. Such permission is	ant warrants that he/she/it has publish, use, and/or distribute hich may be provided at any t s required for the purpose of p p website and available for view	the right to grant permission e any copyrighted materials ime to the Township for the providing information to the

Permits Office (610) 398-0401

(Rev. October 2018) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.				
	2 Business name/disregarded entity name, if different from above				
Print or type. Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Che following seven boxes. Individual/sole proprietor or C Corporation S Corporation Partnership single-member LLC	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any)			
ty y	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partners	ship) ►		D	
Print or type. Ic Instructions	Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		Exemption from FATCA reporting code (if any)		
ecif	☐ Other (see instructions) ►		(Applies to accounts maintained outs	ide the U.S.)	
See Sp	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name a	and address (optional)		
Ø.	6 City, state, and ZIP code				
	7 List account number(s) here (optional)				
Par	Taxpayer Identification Number (TIN)	0			
	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avo	10	curity number		
	up withholding. For individuals, this is generally your social security number (SSN). However, fo ant alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other	or a			
entitie	es, it is your employer identification number (EIN). If you do not have a number, see How to get	a			
TIN, later.					
11 of the first and the first of the first o		r identification number			
Nume	per To Give the Requester for guidelines on whose number to enter.		-		
Par	t II Certification	<u> </u>			
Unde	r penalties of perjury, I certify that:				
1. The	e number shown on this form is my correct taxpayer identification number (or I am waiting for a	a number to be iss	sued to me); and		
Ser	n not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest c longer subject to backup withholding; and				
3. I ar	n a U.S. citizen or other U.S. person (defined below); and				
4. The	e FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reportin	g is correct.			
you ha	ication instructions. You must cross out item 2 above if you have been notified by the IRS that yo ave failed to report all interest and dividends on your tax return. For real estate transactions, item 2 sition or abandonment of secured property, cancellation of debt, contributions to an individual retire than interest and dividends, you are not required to sign the certification, but you must provide you	does not apply. For ement arrangemen	or mortgage interest paid, t (IRA), and generally, pay	ments	

U.S. person ▶ General Instructions

Signature of

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

Sign

Here

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)

Date ▶

- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Form W-9 (Rev. 10-2018)

Cat. No. 10231X



REQUIRED ESCROW ACCOUNT OPENING INFORMATION

INFORMATION REQUIRED IN ORDER TO OPEN ESCROW ACCOUNT

PLEASE PRINT LEGIBLY AND FILL OUT FORM COMPLETELY For Individuals, please fill in the information requested in the box below: If the individual has a Tax Identification Number (TIN), please provide, with this completed form, the following: A completed Form W-9 Request For Taxpayer Identification Number And Certification. If the individual does not have a TIN, please provide, with this completed form, the following: A completed Form W-8EN Certificate of Foreign Status of Beneficial Owner for United States Tax Witholding. Supporting documentation when required to certify the foreign status of the individual. INDIVIDUAL'S NAME: _____ DATE OF BIRTH (MM/DD/YYYY): _____ PHYSICAL ADDRESS (PO Box not acceptable): TELEPHONE NUMBER: _____ OCCUPATION/PROFESSION: ____ TAX IDENTIFICATION NUMBER: _____ TAX IDENTIFICATION NUMBER TYPE: D TIN D SSN COUNTRY OF CITIZENSHIP: ARE YOU A LEGAL RESIDENT OF THE UNITED STATES: YES NO DO YOU CONDUCT BUSINESS IN NON-US COUNTRIES? YES NO IF YES, PLEASE LIST THEM: I certify that the above information is correct and true to the best of my knowledge. SIGNATURE:_____ For Non-Individual Entities (corporations, etc.), please fill in the information requested in the box below: Please provide, with this completed form, a completed Form W-9 Request For Taxpayer Identification Number And Certification, signed by an authorized individual for the non-individual entity. NON-INDIVIDUAL ENTITY'S NAME: PHYSICAL ADDRESS (PO Box not acceptable): TELEPHONE NUMBER: _____ ENTITY FORMATION DATE: ____ TAX IDENTIFICATION NUMBER: _____ TAX IDENTIFICATION NUMBER TYPE: Q EIN Q TIN Q SSN COUNTRY OF REGISTRATION: ______ STATE OF REGISTRATION: _____ DESCRIPTION OF BUSINESS SERVICES PROVIDED: ARE YOU AN INTERNET GAMBLING BUSINESS: **YES NO** DO YOU CONDUCT BUSINESS IN NON-US COUNTRIES? YES NO IF YES, PLEASE LIST THEM: I certify that the above information is correct and true to the best of my knowledge.

SIGNATURE:

SOUTH WHITEHALL TOWNSHIP ESCROW AND REIMBURSEMENT AGREEMENT

(Not For Use With Subdivision/Land Development Applications)

(Not For ose With Subarvision, Land Bevelopment Applications)
THIS AGREEMENT is made this day of, 20, by and between SOUTH WHITEHALL TOWNSHIP, Lehigh County, Pennsylvania, with offices located at 4444 Walbert Avenue,
Allentown, PA 18104 (hereinafter referred to as "Township") and
having an address of(hereinafter referred to as "Applicant").
BACKGROUND
A. [Use when relevant to Application] Applicant is the legal or equitable owner of certain PIN(s)
, and located at
within the Zoning District (hereinafter referred to as the "Site").
B. Applicant has applied to the Township requesting action or consultation (hereinafter referred to as the "Application") on a matter which requires the posting of funds in escrow pursuant to the South Whitehall Township Escrow and Reimbursement Policy.
C. The South Whitehall Township Escrow and Reimbursement Policy requires the Applicant to pay certain sums into an escrow account, the purpose of which is to reimburse the Township for all out-of-pocket costs incurred by the Township in addressing the Application.
DETAILS OF AGREEMENT
NOW, THEREFORE, intending to be legally bound the parties agree as follows:
1. <u>Authorization of Review</u> . Applicant authorizes the Township, along with its professional consultants, to review the Application and take any such action as the Township may deem to be necessary or appropriate with respect to the request set forth in the Application.
2. <u>Reimbursement of Township Expenses</u> . Applicant acknowledges that the Township will incur costs and fees relating to the Application (defined below as "Township Expenses"). Applicant hereby agrees to pay and/or reimburse Township for such Township Expenses. This obligation for reimbursement of Township Expenses shall not be limited to the amount placed in escrow with the Township.
3. Reimbursable Township Expenses. Applicant shall pay for all out-of-pocket costs incurred by the Township in addressing the request set forth in the Application (collectively "Township Expenses"). Said Township Expenses include but are not limited to advertising expenses, filing fees, postage fees, and all fees and expenses of the Township's professional consultants. Professional consultant fees may include but are not limited to the following, where applicable: (a) review of any and all plans, proposals, emails, memoranda, studies, correspondence, and other documents, regardless of medium, relating to the Application; (b) attendance at any and all meetings (public or otherwise) relating to the Application; (c) preparation of any documents related to the Application, including, but not limited to: correspondence, emails, memoranda, studies, reports, plans, surveys, agreements, deeds, declarations, easements, and other legal documents; and (d) monitoring, testing, and inspecting of the work conducted by Applicant and/or its agents, contractors, representative, or employees in conjunction with the Application.
4. Escrow Account.
(a) Applicant hereby agrees to deposit with Township the sum of
Dollars (\$00)

as security for the payment of Township Expenses; said sum shall be delivered to the Township upon execution of this Agreement and will be held by the Township in an interest-bearing account ("Escrow Account"). The Township reserves the right to demand at any time that the Escrow Account balance be increased if the Township determines in its sole discretion that the remaining balance may be insufficient to cover Township Expenses. Should the Township determine that an increase in the Escrow Account balance is necessary, the Township may elect to stop work on the Application until the Escrow Account balance has been increased.

- (b) Upon the Township forwarding to Applicant an invoice for Township Expenses, Township is authorized to withdraw monies from the Escrow Account to cover the Township expenses set forth in such invoice. Ordinarily, the Township will exercise this right, and the invoices being provided to Applicant are for informational purposes. However, if at any time the Escrow Account is insufficient to cover all or any part of an invoice for Township Expenses, and the Township informs Applicant of this fact, Applicant shall pay Township the amount of any such shortfall in funds in the Escrow Account; any such sum not paid within twenty (20) days of the invoice date shall incur a finance charge of one percent (1%) per month compounded monthly until such sums have been paid. Applicant's obligation to pay invoices for which there are insufficient funds in the Escrow Account is in addition to Applicant's obligation to replenish the Escrow Account balance if required to do so in accordance with subparagraph (a) above.
- (c) Applicant agrees and covenants that in case of either voluntary or involuntary bankruptcy of Applicant, the Escrow Account is not considered to be a part of the bankruptcy estate of Applicant, but rather a separate escrow in the name of Township, subject, nevertheless, to the terms and conditions contained within this Agreement.
- 5. Release of Escrow Funds. Applicant and Township agree that funds remaining in the Escrow Account shall be returned to Applicant upon written request to the Township Manager after either: (i) all Township work concerning the Application is completed and all Township Expenses have been paid; or (ii) Applicant withdraws the Application and all Township Expenses have been paid.

6. Final Action.

- (a) Applicant acknowledges and agrees that ordinarily, no final favorable action on the Application will occur until all Township Expenses have been paid.
- (b) Applicant acknowledges and agrees that the purpose of this Agreement is to assure the Township that all Township Expenses are paid. It is not in any way a promise or guarantee to Applicant that the Township will act favorably on the Application in the manner suggested by Applicant, and in fact, it is possible that the Application could be denied in its entirety.
- 7. <u>Access to the Property</u>. By execution of this Agreement, Applicant acknowledges and agrees that if the Application involves real estate, Township employees, professional consultants, elected officials and appointed members of Township committees, commissions, boards, etc., may enter upon and inspect the Site for purposes related to the Application.
- 8. <u>Termination of Agreement</u>. Applicant may at any time terminate all further obligations under this Agreement by giving fifteen (15) days written notice to the Township that Applicant is withdrawing its Application. Upon receipt of such written notice to Township, Applicant shall only be liable to the Township for the Township Expenses for work performed prior to the end of this 15 day notice period, it being recognized that following receipt of such notice the Township will need to notify various persons to stop work on the Application, and that there may be some measure of "closeout" work necessary following notification of the withdrawn Application.

9. **Breach of Agreement**

(a) If Township determines that Applicant has violated this Agreement, it may give written notice to Applicant of such violation and demand corrective action sufficient to cure the violation. If Applicant fails to cure the violation within fifteen (15) days after notice thereof by the Township, Township

may bring an action at law or in equity in a court of competent jurisdiction to enforce this Agreement. Applicant and Township further agree that Township shall have the right and privilege to sue Applicant for reimbursement of Township Expenses and/or to impose a municipal lien. Township's remedies shall be cumulative and shall be in addition to all remedies now or hereafter existing at law or in equity. The Township's election of its remedies under this paragraph shall not constitute a waiver of any other remedies the Township may have.

- (b) All reasonable costs incurred by Township in enforcing this Agreement, including, without limitation, costs and expenses of suit and reasonable attorneys' fees, shall be the responsibility of Applicant if Township substantially prevails.
- (c) Forbearance by Township in exercising any of its rights under this Agreement in the event of any breach of any term of this Agreement by Applicant shall not be deemed or construed to be a waiver by Township of such terms, or of any subsequent breach of the same, or any other term of this Agreement, or of any of Township's rights under this Agreement. No delay or omission by Township in the exercise of any right or remedy upon any breach by Applicant shall impair such right or remedy or be construed as a waiver. Applicant hereby waives any defense of laches, estoppel, or prescription.
- 10. Binding Effect. This Agreement shall be binding on and inure to the benefit of the successors and assigns of Applicant. Applicant shall provide Township with at least thirty (30) days advance written notice of any proposed assignment of Applicant's rights and responsibilities under this Agreement. Any assignment by Applicant to a third party shall not relieve Applicant of any obligations under this Agreement, including without limitation the obligation to pay Township Expenses, unless the Township has affirmatively, in writing, agreed to relieve Applicant of such obligations. No such relief of Applicant from obligations to the Township shall be implied by circumstances, invoices, course of conduct, or otherwise; any such relief of the Applicant by the Township, which shall be in the sole discretion of the Township, shall occur only in a writing which explicitly states that Applicant is relieved of its obligations under this Agreement.
- 11. Integration. Applicant and Township acknowledge that this Agreement represents their full understanding as to reimbursement of Township Expenses, and any verbal or written representations or terms not contained herein are without effect.
- 12. Choice of Law. This Agreement and the Application it is a part of shall be governed by and construed under the laws of the Commonwealth of Pennsylvania and the Ordinances of South Whitehall Township. Applicant and Township hereby consent to the exclusive jurisdiction of the Court of Common Pleas of Lehigh County, Pennsylvania regarding any dispute arising out of or in connection with this Agreement.
- 13. Interpretation. If any ambiguity or ambiguities in this Agreement should be claimed by either Applicant or Township, or if any court of competent jurisdiction should determine that any ambiguity exists in this Agreement, any such ambiguity shall be resolved in favor of Township and against Applicant.
- 14. Notices. All notices, statements, requests, demands, consents, and other communications (each referred to herein as "Notice") permitted or desired to be made relative to this Agreement shall be given by one of the methods described in this paragraph. Notice shall be effective and deemed to have been received as follows: when actually received by any method including hand-delivery and facsimile; one day after deposit for overnight delivery with a nationally recognized courier requiring signature for receipt or providing tracking of delivery to a person at the recipient's address; two days following deposit with the U.S. Postal Service, postage prepaid, certified mail. All Notices shall be directed to the parties at the addresses shown in this Agreement. Any party may change its address for Notices under this Agreement by giving written Notice in like manner to the other party(ies), specifying that the purpose of the Notice is to change the party's address.
- 15. Waiver. Failure or repeated failure by Township to insist upon strict compliance with any of the terms, covenants, or conditions herein shall not be deemed a waiver of such terms, covenants, or

conditions; and nor shall any waiver or relinquishment of any right or power hereunder at any one time or more times be deemed a waiver or relinquishment of any right or power at any other time or times. In addition, if any Township staff member exercises leniency with Applicant in failing to strictly abide by the Township's rights under this Agreement, no such action shall negate or alter the rights of Township under this Agreement.

16. Severability. If for any reason one or more of the terms or provisions of this Agreement (or any portion(s) thereof) or their application to any person or circumstance shall be held by a forum of competent jurisdiction to be invalid, illegal, void, or unenforceable in any respect or to any extent, such terms and provisions shall nevertheless remain valid, legal, and enforceable in all other respects, and in all other jurisdictions, and to such extent as may be permissible; any such holding shall not bind any party hereto unless such party also was a party to the proceeding in which such holding was rendered by a forum of competent jurisdiction. In addition, any such offending provision shall not affect any other provision hereof, but this Agreement shall be construed as if such offending provision had never been contained herein and this Agreement shall remain valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have caused their signatures to be affixed and have affixed their hands and seals the day and year first set forth above.

Date:	APPLICANT:
	Company/Entity Name
	Printed Name (Individual or Company Contact Person and Title)
	By:
Pursuant to South White	hall Township Board of Commissioners Resolution No
dated behalf of South Whiteha	, 20the undersigned is executing this Agreement on II Township with full authority to do so.
Date:	SOUTH WHITEHALL TOWNSHIP
	Ву: