



Board of Parks and Recreation

South Whitehall Township
Lehigh County, Pennsylvania
January 10, 2022

BOARD MEMBERS IN ATTENDANCE:

Bill Glose, Katrina Idleman, Terry Horn, Keisha Champagne, Mark Ackerman

BOARD MEMBERS ABSENT:

Jessica Beller

STAFF IN ATTENDANCE:

Mike Kukitz, Park and Recreation Manager, Randy Cope, Director of Operations, Gregg Adams, SWT Planner

OTHERS IN ATTENDANCE:

Diane Kelly, SWT Commissioner, Jason Engelhardt, Langan Engineering

Minutes – January 10, 2022

AGENDA ITEM #1 - CALL TO ORDER

- A. Katrina called the meeting to order at 7:05 pm.

AGENDA ITEM #2 - ACCEPTANCE OF MINUTES

- A. Acceptance of the November 8th, 2021 - Meeting Minutes
 - a. Motion to accept by Mark and seconded by Terry
 - b. Katrina – all in favor / Keisha abstained

AGENDA ITEM #3 - CORRESPONDENCE

- A. Kratzer Elementary School – Gregg displayed the site plan a few months ago and there was a recommendation for fee in lieu/dedication of land. Proposed to dedicate additional areas as perpetual open space. Surrounding the baseball field and diamond, adjacent to a previous parcel which was dedicated as open space years ago.
 - a. Mark motioned to accept, seconded by Kiesha. All in favor

- B. Ridge Farms – Jason is in attendance. Greg states the preliminary plan approved by the B.O.C. so Phase 1A will start at the northeast corner of Cedar Crest and Walbert. Jason shared a color plan of Phase 1A (construction to begin Spring 2022) which outlines the eastern frontage on Walbert and Cedar Crest (roughly 9 acres). An 8-foot-wide concrete pathway to be installed with trees. The physical structure (St. Luke's Medical Building), will have a main entrance and sign added also. Jason met with Spillman Farmer which is a landscape architect who suggested contemporary would be the best fit. The main plaza area will include pavers with café tables,

benches, a rain garden, low voltage lighting, trees, mulch beds and a shaded pavilion with a stage. This area can be used for farmers markets, art shows and performances. The H.O.A. will own and maintain that area but noted that the Township is welcome to use that area upon approval. Randy asked if there will be sidewalk upgrades. Jason said they are not stamped sidewalks and will be controlled by PennDOT. Motion to approve by Mark, seconded by Bill for Phase 1A, all in favor.

AGENDA ITEM # 4 – OLD BUSINESS

- A. Projects Update reported by Mike K:
 - a. Vistas – Currently working with Pidcock to design a plan this year.
 - b. Kohler Ridge Park – Plan is coming to an end January/ February. Might be extended due to the septic system. Latest it will be wrapped up is Spring 2022.
 - c. Jordan Creek Greenway – Waiting to hear back about TASA grant. Also waiting for the school and township solicitor regarding easement area (Phase 2).
 - d. Jacoby Park – Playground is in place. Holding off on renovating the basketball court, due to the weather. Will finish it in the Spring 2022. Play equipment and mulch are already in place and open to the public.
 - e. Community Garden – B.O.C. approved the garden to be installed inside the fence at the Yard and Garden Center. Start date is Spring 2022.
 - f. Flood Mitigation RFP – Plans to set up meeting with B.O.C. in the next month.
 - g. Way Finding Signage CBP – To be created in 2022
 - h. New pavilion did not make it into the 2022 budget.
 - i. The Open Space Fund Report – current balance of \$418,823.20
 - j. Donated farmland – Randy explained that 26 acres of farmland off Route 22 by Springhouse was donated to the Township. The Newhart family will farm the land. The Agreement of Sale stated the Township must farm the land for as long as possible. When we are unable to farm the land, it can be used as open space such as a trail around the parcel, small dog park or to resolve storm water issues.
 - k. Comprehensive Park, Recreation, Open Space & Trails Plan – Should be wrapped up by the end of the year.

AGENDA ITEM # 5 - NEW BUSINESS

- A. 2022 Programs and Events – All 2022 programming is currently being scheduled. New camps will be added and expanded adult fitness opportunities will be provided.
- B. 2022 DCNR Grant Application – We continue to make improvements to CBP based off of the Master Plan. Phase A was just completed. Phase B is part of the Jordan Creek Greenway, to have expanded parking along the trail. We are considering writing our 2022 application to support:
 - c. Phase C is a new pavilion/ picnic/ shelter area and a multi-use field.
 - d. Phase D is a small pavilion, parking lot (up to 40 spaces) and self-composting restroom.

C. Open Space Funds – 2022 Chase Park Renovations \$82,500.00 /\$7,500.00 will go to staining the restroom at CBP/ \$10,500.00 for a new roof of the Mill House

AGENDA ITEM # 6 - COURTESY OF THE FLOOR

A. There was a small discussion regarding sponsorships and fundraising including possibly fundraising for the new pavilion in Covered Bridge Park.

AGENDA ITEM # 7 – ADJOURNMENT

A. At 8:33pm, Mark made motion to adjourn, Bill seconded the motion. All in favor