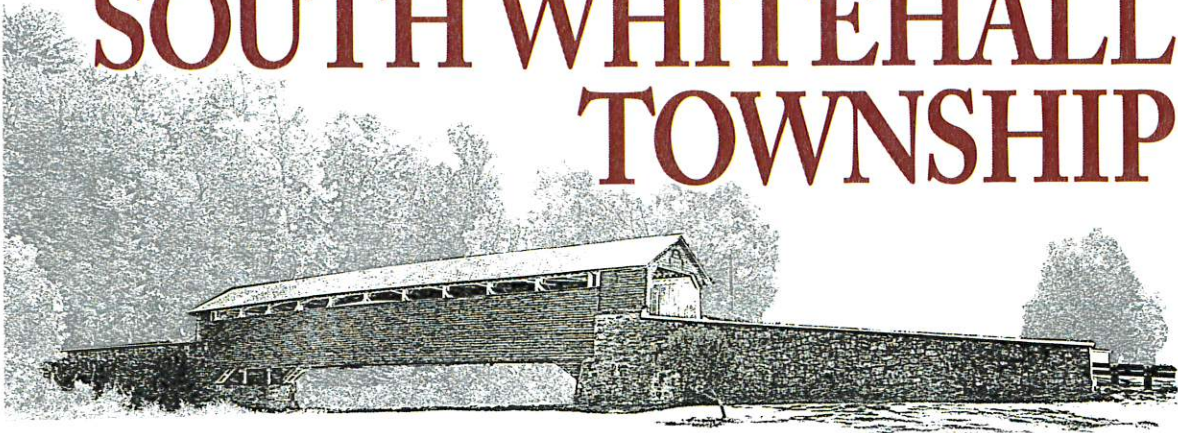


SOUTH WHITEHALL TOWNSHIP



2019 BUDGET

PUBLIC INSPECTION COPY

**SOUTH WHITEHALL
TOWNSHIP**

**2019
PROPOSED BUDGET**

Summary of 2019 Budget

	<u>General Fund</u>	<u>Capital Fund</u>	<u>State Highway Aid Fund</u>	<u>Refuse Fund</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Fiscal Stability Fund</u>	<u>EMA/EMS</u>	<u>Fire Fund</u>
Estimated Cash January 1, 2019	\$ 2,926,289.00	\$ 882,190.00	\$ 353,659.00	\$ 366,505.00	\$ 1,350,839.00	\$ 3,677,835.00	\$ 3,173,039.00	\$ 99,994.00	\$ 298,044.00
Revenue:									
Property Tax	\$ 7,192,246.00								
Transfer Tax	550,000.00								
Local Services Tax	710,000.00								
Fire Tax									
Earned Income	3,275,000.00				272,824.00	464,416.00			
Business Privilege	2,150,000.00								
Admissions	1,625,000.00								
Cable TV	325,000.00								
License/Permits/Fees	452,930.00								
Interest	108,710.00								
Grants/Gifts	72,000.00	1,078,500.00	729,418.00	85,089.00					
Work On Property Revenue					5,000.00	500.00			
Billed Fees				1,988,000.00	3,611,622.00	2,870,126.00			
Fines/Discounts/Collection Charges/Miscellaneous									
Total Revenue	\$ 16,302,301.00	\$ 1,078,500.00	\$ 729,418.00	\$ 2,102,689.00	\$ 3,963,446.00	\$ 3,406,042.00	\$ 0.00	\$ 0.00	\$ 1,251,010.00
Expense:									
Administration	\$ 6,456,815.00	\$ 546,396.00	\$ 348,000.00	\$ 2,300,664.00	\$ 3,022,514.00	\$ 2,606,055.00	\$ 0.00	\$ 0.00	
Police	5,831,902.00	253,750.00							
Public Works	3,585,031.00	2,689,430.00	534,950.00		1,883,717.00	1,565,000.00			
Park & Recreation	416,000.00	433,500.00							
Volunteer Fire Cos.									
Total Expense	\$ 16,289,748.00	\$ 3,923,076.00	\$ 882,950.00	\$ 2,300,664.00	\$ 4,906,231.00	\$ 4,171,055.00	\$ 0.00	\$ 0.00	\$ 953,785.00
Revenue Less Expense	\$ 12,553.00	\$ 2,844,576.00	\$ 153,532.00	\$ 197,975.00	\$ 942,785.00	\$ 765,013.00	\$ 0.00	\$ 0.00	\$ 297,225.00
Borrowing Proceeds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cash Outlay for Debt	\$ 343,575.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 166,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Transfers Out	\$ 2,105,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Transfers In	\$ 0.00	\$ 1,975,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 50,000.00	\$ 80,000.00	\$ 0.00
Budgeted Unappropriated Reserve	\$ 490,267.00	\$ 12,614.00	\$ 200,127.00	\$ 168,530.00	\$ 231,554.00	\$ 2,922,822.00	\$ 3,223,039.00	\$ 179,994.00	\$ 595,269.00

**PROPERTY TAX
MILLAGE
INFORMATION**

**2019
PROPOSED BUDGET**

**SOUTH WHITEHALL TOWNSHIP
MILL INCREASE
AND IMPACT TO HOMEOWNER
BASED ON AVERAGE HOUSEHOLD ASSESSMENT**

Assessed Valuation @11/14/2018 plus growth expectation	Number of Households	Average Household Assessment	Mill Increase	Mill Rate	Real Estate Tax Revenue	Additional Real Estate Tax Revenue as a result of mill increase	Yearly Tax Bill Based on Average Household Assessment	Annual Increase to Homeowner as a Result of Mill Increase	Monthly Amount Required for Real Estate Taxes	Monthly Increase to Homeowner as a Result of Mill Increase
2,521,360,119	8467	\$297,786.72		2.49975	\$6,302,770		\$744.39		\$62.03	
2,521,360,119	8467	\$297,786.72	0.25	2.74975	\$6,933,110	\$630,340	\$818.84	\$74.45	\$68.24	\$6.20
2,521,360,119	8467	\$297,786.72	0.35	2.84975	\$7,185,246	\$882,476	\$848.62	\$104.23	\$70.72	\$8.69
2,521,360,119	8467	\$297,786.72	0.50	2.99975	\$7,563,450	\$1,260,680	\$893.29	\$148.88	\$74.44	\$12.41
2,521,360,119	8467	\$297,786.72	0.75	3.24975	\$8,193,790	\$1,891,020	\$967.73	\$223.34	\$80.64	\$18.62

1 Mill equals \$2,521,360 in Real Estate Taxes

GENERAL FUND

2019

**2019 BUDGET
GENERAL FUND**

Total Budgeted Revenue	\$ 16,302,301
Total Budgeted Operating Expense	\$ (16,289,748)
Revenue Less Expense	\$ <u>12,553</u>
 Debt Obligations:	
General Obligation Note- Capital Items	\$ (142,000) (done in 2024)
General Obligation Note - Additional Principal Payment	\$ (169,075) (done in 2024)
2018 Borrowing of \$2.4 Mil	\$ (199,000) (10 years)
Transfer from Water for Debt Paybacks	\$ <u>166,500</u> (10 years)
	(331,022)
 2018 Estimated Operating Cash Carryover	 \$ <u>2,926,289</u>
Total Unappropriated Reserve	\$ 2,595,267
Transfer to Capital	\$ (1,975,000)
Transfer to Fiscal Stability * (Wehr's Dam)	\$ (50,000)
Transfer to Apparatus Replacement Fund (Radios)	\$ (50,000)
Transfer to Apparatus Replacement Fund (Ambulance)	\$ (30,000)
Remaining Unappropriated Reserve 12/31/18	\$ <u>490,267</u>

* Fiscal Stability has \$3,173,039 (19.5 % of 2019 Budgeted Operating Expenses)

CAPITAL RESERVE FUND

2019

**2019 BUDGET
CAPITAL RESERVE FUND**

Total Budgeted Revenue *	\$ 1,078,500
Total Budgeted Expense	\$ (\$3,923,076)
Revenue Less Expense	\$ <u>(2,844,576)</u>
2018 Estimated Cash Carryover	\$ 882,190
Transfer In From General Fund	\$ <u>1,975,000</u>
Unappropriated Reserve	\$ 12,614

*** All Grant Revenue**

2019 Capital Expense Budget

		<u>2019 Proposed</u> <u>Budget</u>
1. Administration/Human Resources		
a. Hamilton Blvd. Corridor Improvements	30406003/40310	\$50,000
b. Brickyard Road Property Improvements	30406003/40801	\$100,000
c. Professional Services Walbert Avenue	30406003/40801	\$75,000
d. Potential Land Purchase	30406003/40700	\$200,000
Subtotal		<u>\$425,000</u>
2. Finance - None		\$0
3. Community Development - None		\$0
4. IT		
a. (2) Ipads for Rec Desk	30407003/40750	\$2,400
b. Munis Modules	30407003/40452	\$45,000
c. WAPs	30407003/40750	\$25,000
d. (5) Patrol PC MDTs	30407003/40750	\$28,996
e. Replacement computer equipment	30407003/40750	\$20,000
Subtotal		<u>\$121,396</u>
5. Police		
a. (2) Ford Interceptor Utility Marked Patrol Units	30410003/40720	\$90,000
b. (1) Ford F150 Marked Patrol Unit	30410003/40720	\$50,000
c. (3) PD Automatic License Plate Readers	30410003/40720	\$42,000
d. (3) Mobile Radios for Cruisers	30410003/40760	\$18,750
e. (3) Watchguard in car camera systems	30410003/40760	\$18,000
f. FARO Crime Scene Unit	30410003/40760	\$35,000
Subtotal		<u>\$253,750</u>
6. Emergency Management - None		\$0
7. Public Works		
a. Road Erosion Scheresville Road & Iron Bridge Road	30430003/40310	\$20,000
b. Engineering for Reatining Wall	30430003/40310	2,000
c. Storm sewer construction -Farm Drive Drainage Project	30430003/40333	135,000
d. Clifford Park Roadway Improvements	30430003/40610	460,070
e. South Area Roadway Improvements	30430003/40610	393,810
f. Dorney Park Road Roadway improvements	30430003/40610	200,000
g. Broadway Roadway improvements	30430003/40610	497,700
j. Ford F150 Parts/Parks Truck	30430003/40720	31,250
k. Ford F350 Streets Truck	30430003/40720	58,900
l. Ford 350 Parks Truck	30430003/40720	58,700
m. Walk Bridge at Park	30430003/40801	7,000
n. Jordan Creek Greenway (fully funded by Grant Monies)	30430003/40969	825,000
Subtotal		<u>\$2,689,430</u>
8. Parks & Recreation		
a. Covered Bridge Park Restroom Renovations	30451003/40801	\$40,000
b. Covered Bridge Park Restroom Roof Replacement	30451003/40801	\$5,000
c. Covered Bridge Park (2) Basketball Court Bleachers	30451003/40801	\$20,000
d. Grove Street Playground Replacement	30451003/40801	\$40,000
e. Covered Bridge Park Guiderail Replacement Wehr Mill/Lapp	30451003/40801	\$17,000
f. Township Boundary Entrance Signs	30451003/40801	\$7,500
g. Grandlawn Park Landscaping	30451003/40801	\$8,000
h. Seal Coating 3 Covered Bridge Park Parking Lots	30451003/40801	\$16,000
i. Pedestrian Bridge Mural (\$3,500 funded by Grant Monies)	30451003/40801	\$10,000
j. Playground at Covered Bridge Park (fully funded by DCNR Grant)	30451003/40801	\$250,000
k. Inflatable Movie Screen	30451003/40801	\$20,000
Subtotal		<u>\$433,500</u>
Total Capital Expenditures		\$3,923,076

STATE HIGHWAY AID

2019

**State Highway Aid
2019 Budget**

<u>Account Number</u>	<u>Account</u>	<u>Proposed 2019 Budget</u>
DETAIL:		
3501000935400	Grant Revenue	729,418
	Total Revenue	729,418
3540600240376	Street Lighting	348,000
3543000240216	Salt	150,000
3543000240260	Small Tools/Minor Equipment	2,200
3543000240720	Vehicles	0
3543000240735	Lease Purchase	0
3543000240798	Traffic Maintenance	75,000
3543000340610	Street Construction *	210,000
3543000340611	Bridge Maintenance	30,000
3543000340760	Major Machinery and Equipment **	67,750
		882,950

SUMMARY:

Total Revenue	729,418
Total Expense	(882,950)
NET	(153,532)
Estimated Cash Carryforward	353,659
3543000249001 Unappropriated Reserve	200,127

* Street Construction consists of Broadway and Schaffer Drainage

** Major Machinery & Equipment breakdown in priority order:

1. (14) Honda Traffic Signal Generators	15,750
2. Salt Shed Door	10,000
3. (1) Air Compressor	24,000
4. Message Board	18,000
5. Blacktop Reclaimer	0
	67,750

REFUSE FUND

2019

Refuse

2019 Budget

<u>Account Number</u>	<u>Account</u>	<u>Proposed 2019 Budget</u>
DETAIL:		
0900000936255	Miscellaneous Revenue	4,500
0900000936258	Certification Fees	5,100
0900000936413	Penalties/Administration/Lien	20,000
0900000936430	Solid Waste Revenue	1,988,000
900000937390	Portnoff Fees Offset Revenue	0
0901600935400	Grant Revenue	98,949
0901600937399	Grant Offset Revenue	(13,860)
	Total Revenue	2,102,689
0942600140112	Wages	49,081
0942600140113	Special Allocation	230,526
0942600140115	Salary and Wages PT Staff	22,160
0942600140180	Overtime Pay	0
0942600240215	Postage	14,000
0942600240217	Leaf Collection	50,000
0942600240241	General Government Supplies	15,050
0942600240310	Professional Services	1,200
0942600240314	Legal Services	25,000
0942600240331	Travel	0
0942600240341	Advertising/Printing	4,000
0942600240365	Hauler Disposal Fees	50,000
0942600240390	Bank Service Charges/Fees	500
0942600240420	Dues/Subscriptions/Books and M	300
0942600240450	Contracted Services	1,768,267
0942600240460	Continuing Education	1,000
0942600245533	Bad Debt Expense	69,580
0942600249000	Interfund Transfer	0
	Total Expense	2,300,664
SUMMARY:		
	Total Revenue	2,102,689
	Total Expense	(2,300,664)
	NET	(197,975)
	Estimated Cash Carryforward	366,505
	Transfer to Capital	0
0942600249001	Unappropriated Reserve	168,529

WATER FUND

2019

**2019 BUDGET
WATER FUND**

Total Budgeted Revenues	\$	3,963,446
Total Budgeted Payroll Expenses		(839,852)
Total Budgeted Operating Expenses		(2,182,662)
Total Budgeted Capital Expenses		(1,883,717)
Net	\$	(942,785)
Estimated Opening Balance 1-1-2019	\$	801,839
Opening Balance Money Market Account from Borrowing for Capital	\$	549,000
Payback General Fund - Debt Obligation Payoff	\$	(111,600)
Payback General Fund - Loan 2018 Capital Funding	\$	(54,900)
Payback to Sewer Fund	\$	(10,000)
Estimated Unappropriated Reserve 12/31/19	\$	231,554

12/31/18 year-ended Water Fund will have a \$260,000 liability owed to the Sewer Fund.

SEWER FUND

2019

**2019 BUDGET
SEWER FUND**

Total Budgeted Revenues	\$	3,406,042
Total Budgeted Payroll Expenses	\$	(1,016,077)
Total Budgeted Operating Expenses	\$	(1,589,978)
Capital Expenses	\$	(1,565,000)
Net	\$	(765,013)
Estimated Opening Balance 1-1-2019	\$	\$3,677,835
Payback from Water Fund	\$	10,000
Estimated Unappropriated Reserve 12/31/19	\$	2,922,823

12/31/18 year-ended Sewer Fund will be owed a \$260,000 receivable from the Water Fund.

FISCAL STABILITY FUND

2019

Township of South whitehall
 Fiscal Stability Funds
 4444 walbert Ave
 Allentown PA 18104

Account Number: 603167
 Statement Date: 9/30/18
 Page Number: 1
 Items: 1

Talk to The Neffs National Bank about a Home Loan/Home Equity Loan ASAP! For rates visit our website at neffsnatl.com or call us at 610-767-3875 for more information.

Money Market Account #:	603167	
Previous Balance on 8/31/18		\$ 377,398.21
2 Deposits and Other Additions (Credits)		+ 735,288.65
Current Balance on 9/30/18		\$ 1,112,686.86

Checking Account Transactions

9/25/18 Regular Deposit	735,000.00 +
9/30/18 Interest Deposit	288.65 +
9/25/18 Rate Change	.90

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
377,398.21 8/31	1112,398.21 9/25	1112,686.86 9/30	

Interest Paid Year to Date is	1,462.21
Average Ledger Balance for Period was	524,398.21
Current Interest Rate is	.90%

RECEIVED
 RECEPTIONIST
 OCT 03 2018
 SOUTH WHITEHALL TOWNSHIP

I N T E R E S T N O T I C E - C E R T I F I C A T E O F D E P O S I T A D V I C E # 4 4

FORM NO. VB-1205L

Revised 1-800-274-9212

CERTIFICATE ACCOUNT NUMBER: 8594525306
TERM OF CERTIFICATE: 60 Months
CERTIFICATE MATURITY DATE: 4/19/22

DATE INTEREST PAID: 10/19/18
AMOUNT OF INTEREST PAYMENT: \$20,353.59
NUMBER OF MONTHS OF INTEREST: 6
VALUE AFTER PAYMENT: \$2,060,351.59

Township of South Whitehall
4444 Walbert Ave
Allentown PA 18104

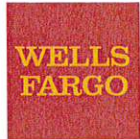


**EMA/EMS
FUND**

2019

Govt Advantage Int Ckg - State/Muni

Account number: 4883288300 ■ October 1, 2018 - October 31, 2018 ■ Page 1 of 1



SOUTH WHITEHALL TOWNSHIP
EMERGENCY MANAGEMENT ACCOUNT
4444 WALBERT AVE
ALLENTOWN PA 18104-1619

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Govt Advantage Int Ckg - State/Muni

<i>Account number</i>	<i>Beginning balance</i>	<i>Total credits</i>	<i>Total debits</i>	<i>Ending balance</i>
4883288300	\$99,987.14	\$6.76	\$0.00	\$99,993.90

Interest summary

Year to date interest and bonuses paid \$22.89

Credits

Electronic deposits/bank credits

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	10/09	6.76	Analysis Int Earned 0918 Interest 181009
		\$6.76	Total electronic deposits/bank credits
		\$6.76	Total credits

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
09/30	99,987.14	10/09	99,993.90
Average daily ledger balance		\$99,992.15	

FIRE FUND

2019

Fire Fund
2019 Budget

Account Number	Account	Proposed 2019 Budget
DETAIL:		
03-41-411-0000-000-0000-09-30161	Fire Tax Exceptions	
03-41-411-0000-000-0000-09-31221	Penalties Fire Tax Revenue	
03-41-411-0000-000-0000-09-36221	Fire Tax Revenue	1,251,010
03-41-411-0000-000-0000-09-37221	Discounts Fire Tax Offset Reve	
	Total Revenue	1,251,010
SWT		
03-41-411-0000-000-0000-01-40195	Workers Compensation Ins.	61,810
03-41-411-0000-000-0000-02-40230	Fuels	30,000
03-41-411-0000-000-0000-02-40241	Miscellaenous Supplies	1,500
03-41-411-0000-000-0000-02-40242	Public Safety Supplies	3,000
03-41-411-0000-000-0000-02-40245	Vehicle Maintenance	75,000
03-41-411-0000-000-0000-02-40260	Small Tools/Minor Equip Purcha	750
03-41-411-0000-000-0000-02-40311	Accounting and Auditing Servic	15,750
03-41-411-0000-000-0000-02-40316	Testing Fees	17,000
03-41-411-0000-000-0000-02-40321	Telephone Charges	18,500
03-41-411-0000-000-0000-02-40326	Equipment/Vehicle Lease	6,000
03-41-411-0000-000-0000-02-40334	Freight and Express Charges	1,000
03-41-411-0000-000-0000-02-40370	Maintenance Services and Repai	5,125
03-41-411-0000-000-0000-02-40378	Insurance	22,000
03-41-411-0000-000-0000-02-40384	Vehicle/Machinery/Equip Rental	500
03-41-411-0000-000-0000-02-40401	Gas	0
03-41-411-0000-000-0000-02-40450	Contracted Services	18,000
03-41-411-0000-000-0000-02-40452	Contracted IT/Networking	10,000
03-41-411-0000-000-0000-02-40460	Continuing Education	30,000
03-41-411-0000-000-0000-02-40785	Fire Police	10,000
03-41-411-0000-000-0000-02-40791	Fire Prevention Expenses	9,000
03-41-411-0000-000-0000-02-40792	Contribution	25,000
03-41-411-0000-000-0000-02-40799	FC Incentive Program Expense	150,000
03-41-411-0000-000-0000-02-40800	Contingency (Operating) - Includes Grant Matching \$91,650	121,650
03-41-411-0000-000-0000-02-40915	Medical/Physical Expense	0
03-41-411-0000-000-0000-03-40800	Contingency (Capital) **	241,000
Cetronia		
03-41-411-4111-000-000-0000-02-40238	Uniform/Clothing Expense	8,000
03-41-411-4111-000-000-0000-02-40240	Materials	1,000
03-41-411-4111-000-000-0000-02-40241	Miscellaenous Supplies	2,000
03-41-411-4111-000-000-0000-02-40242	Public Safety Supplies	500
03-41-411-4111-000-000-0000-02-40260	Small Tools/Minor Equip Purcha	750
03-41-411-4111-000-000-0000-02-40361	Electric	8,350
03-41-411-4111-000-000-0000-02-40370	Maintenance Services and Repai	1,500
03-41-411-4111-000-000-0000-02-40384	Vehicle/Machinery/Equip Rental	500
03-41-411-4111-000-000-0000-02-40401	Gas	5,000
03-41-411-4111-000-000-0000-02-40420	Dues/Subscriptions/Books and M	2,500
03-41-411-4111-000-000-0000-02-40792	Contribution	0
Greenawalds		
03-41-411-4112-000-000-0000-02-40238	Uniform/Clothing Expense	8,000
03-41-411-4112-000-000-0000-02-40240	Materials	1,000
03-41-411-4112-000-000-0000-02-40241	Miscellaenous Supplies	2,000
03-41-411-4112-000-000-0000-02-40242	Public Safety Supplies	500
03-41-411-4112-000-000-0000-02-40260	Small Tools/Minor Equip Purcha	750
03-41-411-4112-000-000-0000-02-40361	Electric	5,500
03-41-411-4112-000-000-0000-02-40370	Maintenance Services and Repai	1,500
03-41-411-4112-000-000-0000-02-40384	Vehicle/Machinery/Equip Rental	500
03-41-411-4112-000-000-0000-02-40402	Oil	4,000
03-41-411-4112-000-000-0000-02-40420	Dues/Subscriptions/Books and M	2,500
03-41-411-4112-000-000-0000-02-40792	Contribution	0
Woodlawn		
03-41-411-4113-000-000-0000-02-40238	Uniform/Clothing Expense	8,000
03-41-411-4113-000-000-0000-02-40240	Materials	1,000
03-41-411-4113-000-000-0000-02-40241	Miscellaenous Supplies	2,000
03-41-411-4113-000-000-0000-02-40242	Public Safety Supplies	500
03-41-411-4113-000-000-0000-02-40260	Small Tools/Minor Equip Purcha	750
03-41-411-4113-000-000-0000-02-40361	Electric	6,600
03-41-411-4113-000-000-0000-02-40370	Maintenance Services and Repai	1,500
03-41-411-4113-000-000-0000-02-40384	Vehicle/Machinery/Equip Rental	500
03-41-411-4113-000-000-0000-02-40402	Oil	1,500
03-41-411-4113-000-000-0000-02-40420	Dues/Subscriptions/Books and M	2,500
03-41-411-4113-000-000-0000-02-40792	Contribution	0
	Total Expense	953,785
SUMMARY:		
	Total Revenue	1,251,010
	Total Expense	(953,785)
	NET	297,225
	Transfers In	0
	Estimated Cash Carryforward (Operating)	123,159
	Estimated Cash Carryforward (Fire Apparatus)	174,885
03411002 49001	Budgeted Unappropriated Reserve	595,269
	Fire Apparatus Replacement Plan Funding *	(266,500)
	Fire Apparatus Replacement Plan Funding - Replenishment Chief Vehicles	(265,000)
	Fire Fiscal Stability Fund Funding	(50,000)
	Actual Unappropriated or surplus Revenue over Expense	13,769

* Includes Chief Vehicle Replacement in 10 Years - \$26,500 per year & \$20,000 for Radios

** Contingency Capital breakdown all Departments:

1. Cetronia Shower Room Remodel	40,000
2. Woodlawn Hose and Gear Dryer	10,000
3. Woodlawn Oil Burner Replacement	15,000
4. Woodlawn IT Upgrades	6,000
5. Hose (Cetronia, Woodlawn & Greenawalds)	20,000
6. Live In Quarters Woodlawn and Greenawalds	150,000
	241,000