



Board of Parks and Recreation

South Whitehall Township
Lehigh County, Pennsylvania
April 12, 2021

BOARD MEMBERS IN ATTENDANCE:

Gregg Spence, President, Mark Ackerman, Bill Glose, Keisha Champagne, Katrina Idleman

BOARD MEMBERS ABSENT:

Secretary, Dave Keppel N/A, Steve Walck N/A

STAFF IN ATTENDANCE:

Mike Kukitz, Park and Recreation Manager, Randy Cope, Director of Operations, Gregg Adams, SWT
Planner

OTHERS IN ATTENDANCE:

Diane Kelly, SWT Commissioner, Melanie St. Hill, Kayla Dwyer

Minutes – March 8, 2021

AGENDA ITEM # 1 - CALL TO ORDER

- A. Gregg Spence called the meeting to order at 7:02pm.

AGENDA ITEM # 2 - ACCEPTANCE OF MINUTES

- A. Acceptance of the February 8, 2021 Meeting Minutes
 - a. Motion by Mark A. and seconded by Bill G.

AGENDA ITEM # 3 - CORRESPONDENCE

- A. GUADCO LLC Major Plan 2021-101 – Razing the existing office building and replacing it with parking at 3404 Hamilton Boulevard, and consolidating the lots at 3404 and 3340 Hamilton Boulevard. Gregg A. stated that this plan is showing a reduction of impervious surface, resulting in an open fee of \$0.00. If a plan revision were to happen to slightly increase impervious surfacing, the park and recreation board would except fees in lieu of. These calculations are to be confirmed before Final Plan approval.
- B. Nestle Purina Wastewater Treatment Upgrades - Major Plan 2021-102 – Constructing a new wastewater treatment facility at Nestle Purina PetCare. Gregg A. stated that the current plan shows a reduction in impervious surface however that may change by the time the final plan is prepared. The Parks and Recreation Board requested that the plan be returned for further review after a Final Plan submission.
- C. Parkway Elementary Driveway Improvements - Waiver from Land Development 2021-701 – Replacement of the current driveway with an improved layout. Gregg A. stated that this plan will increase impervious surface and that the open space requirements of SALDO still apply. Gregg A. stated that the Parkland Area School District may alternately offer dedication of

Open Space similar to that which was done at both Kratzer Elementary and Cetronia Elementary – a dedication of perpetual Open Space to the Parkland School District on the elementary school property. The Parks and Recreation Board requested that the plan be returned for further review after a Final Plan submission.

AGENDA ITEM #4 – OLD BUSINESS

- A. Projects Update reported by Mike K:
 - a. Covered Bridge Park Playground – No new updates
 - b. Vistas Park – No new updates
 - c. Kohler Ridge – Mike K. reported that Omnes is creating a survey for residents and planning to offer ‘on-site’ visits. We also have a virtual public meeting planned for April 22nd. The goal here is to give multiple avenues to receive resident feedback during the planning stage of this process. Randy C. stated that access and parking need to be considered during the design phase of this project. Gregg S. stated that he would like to see how this new park may connect to the Jordan Creek Greenway trail. Katrina I. asked how the survey will be distributed. Mike K. stated that it will be in the newsletter, in high foot traffic areas in our park system, online (SurveyMonkey), promoted on Facebook, the website and at some of our township events for residents.
 - d. Jordan Creek Greenway – Mike K. stated that he spoke with Michael Baker and the consensus is that the existing drive at the butterfly garden parking lot will most likely remain as is. An archeological study is also being required. Randy C. stated that we are still making progress on the other two easements needed for phase 2 of this project.
 - e. Covered Bridge Park Restroom – Mike K. stated that we are still on track for construction to start towards the end of May or early April.
 - f. Jacoby Park – No new updates
 - g. Comprehensive Plan – Mike K. stated that he is still working on the draft language and that the goal is to complete this in 2021. The plan is to have this project start around the time that the townships Comprehensive plan is being finalized to use as a reference while completing this plan.
 - h. Community Garden – Mike K. stated that he has met with the Allentown Rotary club and is continuing to brainstorm the possibility of creating a community garden. Mike K. stated that there is an underutilized piece of land owned by the township off of Molinaro Drive that is being considered for this project. Randy C. stated that this area would also be conducive for educational components as it is located adjacent to Kratzer Elementary school and could become a part of our summer playground program.
 - i. PASD Board Members – Gregg S. asked for an update on this. Mike K. stated that Steve W., Dave K. and Rich S. from the school district are looking into new potential members to serve on this board.

- B. The Open Space Fund Report – No new updates from the February meeting.

AGENDA ITEM # 5 - NEW BUSINESS

- A. Kohler Ridge Survey at P&R Events – Mike K. asked if members of the Park and Recreation Board may be available to attend our 2021 events to help educate the community on all of the exciting projects that are taking place throughout the township and to help distribute the Kohler Ridge Park survey.
- B. Earth Day – Mike K. stated that we have registered the event as an official ‘Keep Pennsylvania Beautiful’ event and that we will be receiving gloves, trash bags, safety vests, etc. free of charge for all volunteers who participate.

AGENDA ITEM # 6 - COURTESY OF THE FLOOR

- A. N/A

AGENDA ITEM # 7 – ADJOURNMENT

- A. At 7:45pm, Kiesha C. made motion to adjourn, Bill G. seconded the motion.