



Board of Parks and Recreation

South Whitehall Township
Lehigh County, Pennsylvania
March 8, 2021

BOARD MEMBERS IN ATTENDANCE:

Gregg Spence, President, Mark Ackerman, Bill Glose, Keisha Champagne,

BOARD MEMBERS ABSENT:

Katrina Idleman, Secretary, Dave Keppel N/A, Steve Walck N/A

STAFF IN ATTENDANCE:

Mike Kukitz, Park and Recreation Manager

OTHERS IN ATTENDANCE:

Diane Kelly, SWT Commissioner

Minutes – February 8, 2021

AGENDA ITEM #1 - CALL TO ORDER

- A. Gregg Spence called the meeting to order at 7:05pm.

AGENDA ITEM #2 - ACCEPTANCE OF MINUTES

- A. Acceptance of the January 11, 2020 Meeting Minutes
 - a. Accepted by Bill G. and seconded by Mark A. (Gregg S. abstained)

AGENDA ITEM #3 - CORRESPONDENCE

- A. Subdivision Plan Review – N/A

AGENDA ITEM #4 – OLD BUISNESS

- A. Projects Update reported by Mike K:
 - a. Covered Bridge Park Playground – No new updates
 - b. Vistas Park – No new updates
 - c. Kohler Ridge – The township has selected Omnes to create the Kohler Ridge Park Master Plan. First public meeting will be April 22nd from 6-7:00pm.
 - d. Jordan Creek Greenway – Mike K. presented the draft design and layout provided by Michael Baker. While reviewing the plan Mark A. suggested that we look to possibly move the existing entrance/exit into the butterfly garden parking lot to increase sight lines.
 - e. Covered Bridge Park Restroom – No new updates

- f. Jacoby Park – We have not started to design this park renovation due to internal issues.
 - g. Comprehensive Plan – Mike K. stated that he has drafted the RFP and will be reviewing it internally shortly. The goal is to complete this in 2021.
- B. The Open Space Fund Report – No new updates from the January meeting.

AGENDA ITEM # 5 - NEW BUSINESS

- A. Community Garden – Mike K. reported that we are working with the Allentown West Rotary Club about the possibility of creating a community garden which would grow food for local food banks. A potential location that was identified is a small parcel of land owned by the township near Fernwood Park. We are in the initial brainstorming phase of this project.
- B. Township Newsletter – Currently working with KSAND to finalize the 2021 spring/summer newsletter. Mike K. highlighted some of our new programs happening this year including our upcoming virtual recreation programming.
- C. New Township Website – Mike K. explained the work that has gone into preparing the new website to go live and showed a preview of the new website highlighting some of the new features and user-friendly features. Kiesha C. asked if we could put an internal link to our Park and Recreation page on the Park and Recreation Boards and Commissions page.

AGENDA ITEM # 6 - COURTESY OF THE FLOOR

- A. Mike K. explained that the first-class township code recently changed and now states that all members of our Board must be residents of the township. This includes school district members. Unfortunately, our two school district representatives, Steve W. and Dave K., do not live in the township. Mark A. asked about the change to the code and how our bylaws may be affected as they state that we must have two school district employees on the board. Diane K. asked if we have considered allowing Steve W. and Dave K. to remain members of the board as non-voting members. Mike K. stated that he has discussed this option with Steve W. and Dave K.

AGENDA ITEM # 7 – ADJOURNMENT

- A. At 8:00pm, Kiesha C. made motion to adjourn, Bill G. seconded the motion.