



Board of Parks and Recreation

South Whitehall Township
Lehigh County, Pennsylvania
February 8, 2021

BOARD MEMBERS IN ATTENDANCE:

Katrina Idleman, Secretary; Mark Ackerman, Bill Glose, Steve Walck, Keisha Champagne, Dave Keppel

BOARD MEMBERS ABSENT:

Gregg Spence, President

STAFF IN ATTENDANCE:

Mike Kukitz, Park and Recreation Manager, Randy Cope, Director of Township Operations, Greg Adams,
Planner

OTHERS IN ATTENDANCE:

Anonymous (A Concerned Citizen), Diane Kelly, SWT Commissioner, Sheila Fuentes, Laura Stedenfeld,
Holly

Minutes – January 11, 2021

AGENDA ITEM # 1 - CALL TO ORDER

A. Katrina Idleman called the meeting to order at 7:02pm.

AGENDA ITEM # 2 - ACCEPTANCE OF MINUTES

A. Acceptance of the January 11, 2020 Meeting Minutes
a. Accepted by Mark A. and seconded by Keisha C.

AGENDA ITEM # 3 - CORRESPONDENCE

A. Subdivision Plan Review

- a. 3926 Lime Kiln Road
- i. Gregg A. stated that this is a simple subdivision with much of the property being under environmental restrictions. The applicant currently has two farmhouses on the lot. The applicant would like to split the property so that each farmhouse has its own lot and have one lot left of which would mostly be made up of the environmental protection area (an old landfill). This will create one additional lot wherein a new home could be built. After some discussion regarding possible open space dedication, the Parks and Recreation Board recommended that the developer pay fees in lieu of \$2,500.00 per dwelling unit, based upon the maximum number of new dwelling units that would be permitted to be constructed on the lot.

- a. Mark A. made the motion to accept Fees in lieu of, seconded by Bill G. Roll call vote – passed unanimously
- b. Mosaic Campus
 - i. The lot is currently 4 parcels with the middle two being fields and the end two have a small farmhouse on either parcel. The applicant would like to construct a greenhouse, ice cream shop and bistro on-site. This is only a sketch plan as it is very early in the process and we do not have the actual square footage of impervious surface being proposed. Based on the location the Parks and Recreation Board will most likely recommend that the developer pay fees in lieu of Twenty-Five Cents (\$0.25) per square foot of additional impervious coverage. No action was taken on this project.
- c. Shia Asheri Jamaat of Pennsylvania
 - i. Gregg A. stated that the applicant is proposing to demolish the current building and build a slightly larger building that will also be slightly taller. Most of the land will remain as is and the plan will result in 38sq ft less of impervious surface once completed. The Parks and Recreation Board recommended that the developer pay fees in lieu of resulting in a fee in lieu of land dedication of \$0.00.

AGENDA ITEM #4 – OLD BUSINESS

- A. Projects Update reported by Mike K:
 - a. Covered Bridge Park Playground – Mike K. reported that the manufacturer corrected the one missing panel, and that the playground will be open to the public. Paving and minor landscaping will take place in the spring of 2021. Estimated Ribbon Cutting ceremony will take place on May 13th at 4:00pm.
 - b. Vistas Park – No New Updates
 - c. Kohler Ridge – We received 21 proposals for the Kohler Ridge Master Plan. After two rounds of interviews, we have selected a consultant and will be recommending them to the Board of Commissioners next Wednesday. The goal is still to have this Master Plan completed in 2021. Katrina I. asked if this area may be a good location for a possible off-leash dog park area.
 - d. Jordan Creek Greenway – No update, Michael Baker is still working to complete the design from Wehr Mill Road to Lapp Road. The preliminary design will be shown to this board at our February meeting. Staff is also still working to secure all necessary land easements needed to connect the trail to Cedar Crest Boulevard.
 - e. Fee Schedule – This was added to the townships master fee schedule and approved by the Board of Commissioners at their last meeting to be implemented as of February 1, 2021.
- B. The Open Space Fund Report – As a reminder, we did receive the outstanding \$10,000 from Blue Barn Meadows Minor Plan and received the outstanding \$59,070.62 from Blue Barn Meadows Major Plan. New balance including these additions and the subtraction of the designated playground funds is \$328,197.80.

AGENDA ITEM # 5 - NEW BUSINESS

- A. 2020 Holiday Recap – the event went better than expected and was well received by the community. We have had many requests to continue the drive thru event even after the pandemic is under control. This is being discussed internally and we will decide about this shortly. We had approximately 850 cars come through over the two nights and received nearly \$4,000 in donations. Kiesha stated that she would like to see a combination of our Tree and bridge lighting ceremony and drive thru event.
- B. 2021 Program and event review – All programs and events reviewed. This is a draft at this point. Once completed, all board members will receive a copy of our 2021 spring and summer schedule.
- C. Jacoby Park – Was approved by the Board of Commissioners to renovate in 2021. The equipment in this park is outdated and in poor shape. More information to come as we design this new play area.
- D. Covered Bridge Park Restroom – The Board of Commissioners approved this project, and the restroom has been ordered. Construction should take place between March and April of 2021.
- E. Park, Recreation, Trails and Open Space Plan – We will be updating the 2009 joint open space plan which was done in conjunction with North Whitehall Township. This update will focus specifically on South Whitehall Township. The goal is to have a consultant on board on the heels of the townships comp plan being completed. This plan will also allow us to look at updating our Open Space fee, if deemed appropriate.

AGENDA ITEM # 6 - COURTESY OF THE FLOOR

- A. N/A

AGENDA ITEM # 7 – ADJOURNMENT

- B. At 8:01pm, Bill G. made motion to adjourn, Keisha C. seconded the motion.